








ICEBREAKER

A Tool for Basic Circular Procurement Potentials

 Rethink	 Cooperate	 Prioritize	 Design	 Reuse	 Integrate	 Preserve
<ul style="list-style-type: none"> <input type="checkbox"/> We have limited or avoided the purchase, because we found out that it no longer provided a benefit or because we improved the process, logistics or job it was intended for. <input type="checkbox"/> The product can be leased for a given period. <input type="checkbox"/> The product can be rented as 'pay per use'. <input type="checkbox"/> The product can be 'bought as a service' ('products as a service'). <input type="checkbox"/> The product can be procured with a circular take-back scheme to maximize the suppliers circular interests. 	<ul style="list-style-type: none"> <input type="checkbox"/> I have researched the needs of the users to ensure that the product matches this. <input type="checkbox"/> I have been in dialogue with relevant players in the market, to uncover circular potentials and collaborate to match users' needs. <input type="checkbox"/> I have researched whether there are other users with the same needs and been in dialogue with them about the possibility of joint purchasing. <input type="checkbox"/> I have brought in circular procurement experts to analyze for further circular potentials/requirements. 	<ul style="list-style-type: none"> <input type="checkbox"/> The product is made from "healthy" materials i.e. materials containing no harmful substances (e.g. to humans or environment). <input type="checkbox"/> The product is made from renewable material(s) (e.g. from wood or other natural renewable sources). <input type="checkbox"/> The product has a neutral CO2 imprint. <input type="checkbox"/> The product has a positive CO2 imprint. <input type="checkbox"/> The product, production and transportation methods live up to the organization's overall vision for sustainability. 	<ul style="list-style-type: none"> <input type="checkbox"/> The product can be adjusted so that it can be adapted to the individual user and / or the intended use. <input type="checkbox"/> The product is designed so that it is easy to maintain and repair. <input type="checkbox"/> The product is designed so that it is easy to disassemble, to make it easy to recycle. <input type="checkbox"/> The product is produced from recycled material. <input type="checkbox"/> At end of life the product can be recycled because it is made from recyclable materials. 	<ul style="list-style-type: none"> <input type="checkbox"/> There is an existing product in the organization that can be used for the task, so there is no need to buy something new. <input type="checkbox"/> It makes sense to buy the product as reuse/secondhand. <input type="checkbox"/> The product can be sold for reuse when it is beneficial to do so. <input type="checkbox"/> The product comes with information so current and future users are able to identify e.g. product materials, circularity potentials or former ownership ect." 	<ul style="list-style-type: none"> <input type="checkbox"/> The tender is based on TCO - the total economy for the product's lifespan (including purchase, repair and maintenance). <input type="checkbox"/> Digital technology and/or data collection can be integrated (e.g. for mapping, usage and maintenance optimization, accessibility, positioning, wear, material content etc.). <input type="checkbox"/> The user of the product should be trained to a certain extend in order to maximize correct use and minimal wear and damage. 	<ul style="list-style-type: none"> <input type="checkbox"/> The product lifespan can be prolonged through reducing use and/or general wear. <input type="checkbox"/> The total procurement and repair costs over the entire product lifespan are financially viable. <input type="checkbox"/> The product is upgradable to satisfy changing needs in the future. <input type="checkbox"/> The product has a warranty for minimum life expectancy. <input type="checkbox"/> The product has a warranty for spare parts accessibility.

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